



Policies for the Dance Cooperative

Registration

The registration fee is \$20 per family per year. Our year begins in September. If withdrawing from a class, you are expected to give written or oral notice to the School Director or Assistant Directors. You must pay the \$20 registration fee to re-enroll in the same school year. If you choose to withdraw, your place in the class will not be held.

Payment Schedule

The following monthly rate applies to enrollment in 1 class per week. To receive the following rates, you must pay in full the first week of the month/semester/year.

\$45/month/class

\$170/semester/class (discounted to \$42.75/month)

\$320/year/class (discounted to \$40/month)

After the 11th of each month, a late fee of \$15 will be applied to the account.

Scholarships and work-study positions are available. Any student or parent seeking financial assistance should contact the Scholarship Coordinator.

Attendance

Registered students, regardless of payment status, are expected in class every week. If you are running late or will not be able to attend, you are expected to call/email The Dance Cooperative prior to the absence.

Students are considered tardy after class has been in session for 5 minutes. If the student is late by 15 minutes or more, they will not be allowed to take class for safety reasons.

We follow the New Hanover County Schools calendar for closings with the exception of single Holiday and teacher workday closings.

Refunds and Make-up Classes

If you miss your regular class, you may make it up in a *pre-approved* class within the semester. Please check with the instructor of the class you wish to take for appropriateness and when you wish to attend.

Refunds are available for *emergency* withdrawals.

Observing Classes- Please come see your dancers!

There are two parent observation weeks, the last week of class in December and May. All family and friends are welcome and photos and video are permitted.

The Co-op has an open door policy for observing your child's class as long as it is not disruptive to the students or instructors.

List of Important Dates Winter and Spring 2018

Tuesday, January 2nd: First Day of Winter Classes

Monday, January 15th: Martin Luther King, Jr. Day, Open for Classes

February 17th: Emerging Choreographers Showcase

March 26th-30th: No Kids classes due to Spring Break

April 6th and 7th: Wilmington Dance Festival

Saturday, May 19th: Community Dance Day, Community Arts Center, 4pm

May 21st-26th : Parent's Observation Week

Saturday, May 26th: Regular classes end

Tuesday, May 29th : Summer Schedule Begins