



Policies for the Dance Cooperative

Registration

The registration fee is \$20 per family per year. Our year begins in September.

If withdrawing from a class, you are expected to give written or oral notice to the School Director or Assistant Directors. You must pay the \$20 registration fee to re-enroll in the same school year. If you choose to withdraw, your place in the class will not be held.

Payment Schedule

The following monthly rate applies to enrollment in 1 class per week. To receive the following rates, you must pay in full the first week of the month/semester/year.

\$45/month/class

\$170/semester/class (discounted to \$42.75/month)

\$320/year/class (discounted to \$40/month)

After the 11th of each month, a late fee of \$15 will be applied to the account.

Scholarships and work-study positions are available. Any student or parent seeking financial assistance should contact the Scholarship Coordinator.

Attendance

Registered students, regardless of payment status, are expected in class every week. If you are running late or will not be able to attend, you are expected to call/email The Dance Cooperative prior to the absence.

Students are considered tardy after class has been in session for 5 minutes. If the student is late by 15 minutes or more, they will not be allowed to take class for safety reasons.

We follow the New Hanover County Schools calendar for closings with the exception of single Holiday and teacher workday closings.

Refunds and Make-up Classes

If you miss your regular class, you may make it up in a *pre-approved* class within the semester. Please check with the instructor of the class you wish to take for appropriateness and when you wish to attend.

Refunds are available for *emergency* withdrawals.

Observing Classes- Please come see your dancers!

There are two parent observation weeks, the last week of class in December and May. All family and friends are welcome and photos and video are permitted.

The Co-op has an open door policy for observing your child's class as long as it is not disruptive to the students or instructors.

List of Important Dates Fall 2016 and Beyond

Tuesday, September 6th: First Day of Fall Classes

Sunday, September 25th: Emerging Choreographers Showcase Interest Meeting, 2pm

Monday, October 10th: Columbus Day, Open for Classes

November 23rd-26th: Closed for Thanksgiving

December 12th -16th: Parent's Observation Week

December 19th-December 31st: Closed for Holiday/Vacation

Monday, January 2nd: First Day of Spring Classes

Monday, January 16th: Martin Luther King, Jr. Day, Open for Classes

March 31st-April 1st: Wilmington Dance Festival

April 10th-15th: Closed for Spring Break

Saturday, May 20th: Community Dance Day, Community Arts Center, 3pm

May 22nd -27th: Parent's Observation Week

Saturday, May 27th: Regular classes end

Monday, May 30th: Summer Schedule Begins